

**Sample
Company XX
PERIODIC SAFETY INSPECTION**

Location: XXX

Date of Inspection: 7 May, 2003 Inspection by: XXXXXXXXXX (Du-All Safety)

The following are violations of Cal/OSHA or Fed/OSHA regulations, National Fire Protection Agency standards, other applicable standards, or are hazardous conditions that may cause injury or illness to employees at XXX. These conditions require corrective action so as to ensure a safe and healthful workplace for employees, employer, and visitors.

The following hazards were identified during the May, 2003 safety inspection:

Date Corrected and Initials	Risk Assessment	Identified Hazard/Recommendation
		XXX: XXX. , location, CA 95xxx
1. _____	6	XX Blvd. Entrance to Co-Gen: Door should be posted with a "Noise Hazard" sign. A noise sample of the DbA in the room should be conducted to identify the noise level and provide the appropriate hearing protection for the exposed employees.
2. _____	4	Inside XXX Blvd. Entrance to XX; on Heat Exchanger HX4-1: Open wiring junction box exposing internal wiring, next to open valve mechanical actuator mechanism, exposing hazardous moving parts – both should be closed.
3. _____	4	Inside XXX Blvd. Entrance to XX; The electrical outlet near the sink needs to be a GFCI type. All electrical outlets within 5' of a sink must have a ground fault circuit interrupt (GFCI).
4. _____	5	Chiller Room, near XX: Both doors to this room were observed to be chained open. These are fire doors and they should not be propped or chained open.
5. _____	6	Chiller Room, near XX: Fire extinguisher at the front desk needs to be properly mounted 3-5' from the ground and clear 36".
6. _____	5	Co-Gen, Water Treatment Area: Excessive corrosion buildup on pipe at floor drain indicates hazardous chemical activity – verify activity. All process piping must be labeled every 20' with the direction of travel indicated with an arrow.
7. _____	3	XX, Water Treatment Area: Post an "Eye Protection Required" sign and provide an eyewash station at/near (within 10 seconds walking) the 30-gallon sulfuric acid barrel.
8. _____	4	XX, Water Treatment Area: Safety shower/eyewash is partially blocked. Ensure all emergency equipment has clear unblocked access. The emergency shower/eyewash stations need to have an inspection and flush-test documented monthly. Inspection tag enclosed.

9. _____	6	XX Unit: The posted Environmental Health Permit expired 3/31/00. Procure and post current Environmental Health Permit.
10. _____	3	XX Unit: Fall protection is required for the employees working on the elevated surfaces over 30" off the ground. Standard guardrail requirements enclosed.
11. _____	5	XX Unit: Worktable – air nozzle needs to have a “dead front” or pressure-relief nozzle.
12. _____	6	Emergency Generator Room / Mechanic’s Office: Refrigerator and microwave next to batteries indicate food storage/preparation/ consumption adjacent to hazardous materials, which is not good practice. Best practice would be to provide office space elsewhere.
13. _____	5	XX Room: Small Nitrogen bottle sitting out by chilled water pump CHP-4-1. The bottle should be labeled and stored in the HazMat cabinet
14. _____	6	Chiller Room: There is material being stored on shelving close to some sprinkler heads. Nothing can be stored within 18" of a sprinkler head.
15. _____	6	XX Room: Heat Exchanger HX4-2 pipe dripping fluid. While there is a bucket in place to catch the excess, the pipe should be fixed to prevent leakage.
16. _____	4	XX Room: Various buckets and drums are on one secondary containment platform. Some of the buckets are not completely on the platform. The secondary container must hold 110% of the amount being stored. A second platform is needed to ensure that all of the material has complete secondary containment.
17. _____	4	XX Room: the rest on the grinder needs to be adjusted to within 1/8", the top tong guard to within 1/4" and an anti-slip surface (mat or grip tape) provided for the grinder operator..
18. _____	6	XX Room: The hazardous waste sticker on the drum of drained used oil filters is incorrectly filled out; the accumulation start date is listed as March, 1997. The date listed is incorrect or the waste has been stored far too long (hazardous waste may only be stored for a maximum of one year). This drum also needs secondary containment.
19. _____	6	XX Room: Large puddle of water right inside of the Almaden Street entrance. This is a slipping hazard; it should be identified as to where the spill came from and reinforced that all spills should be cleaned up immediately.
20. _____	4	XXRoom: During the inspection Du-All was informed that a year ago a pipe containing acid had broken and the pump did not shut down. Sulfuric acid was sprayed into the room, which left marks on the metal ducting. This accident needs to be further investigated to determine why the pipe broke and how to prevent a similar situation from occurring in the future.
21. _____	5	XX Room: The absorbent material in the Spill Control Kit has been used and not replaced. More absorbent material should be purchased.
22. _____	3	XX Room: In the corner near the Almaden entrance 5 gallon buckets

		of Acetone is being stored inside of a wooden cabinet. Flammable materials should not be stored inside of a cabinet that is made of combustible material. These containers must be stored inside of an approved metal cabinet.
		XXX: XX Street
23. _____	4	Backstage ladder storage area: Fixed ladders accessing the side of the building must have fall protection (for example a cage beginning at 7' from the ground). Design requirements enclosed.
		XXX: XX., location, CA 95xxx
24. _____	6	Backstage ladder storage area: Ladder stored upright should be restrained with light chain to prevent falling over.
25. _____	5	Projection Room: Access stairs unlighted, providing tripping hazard – provide lighting.
26. _____	4	Projection Room: Fire extinguisher annual recharge not documented also some cubical walls obscure this fire extinguisher's location and a fire extinguisher sign needs to be placed above the fire extinguisher. Sign enclosed.
27. _____	3	Organ Loft: The step inside the door is broken and creates a fall hazard. The step needs to be fixed and a temporary sign should be posted on the door which warns employees of the hazard. These steps also need to be rendered slip-resistant with grip tape or abrasive paint.
		XXX: XXX., location, CA 95xxx
28. _____	5	Ladder storage area: Ladder stored upright should be restrained with light chain or bungee cord to prevent falling over.
		XXX: XX location, CA 95xxx
29. _____	5	Roof: Five-gallon gasoline storage can for emergency generator should be a self-closing metal "safety" container, not plastic.
30. _____	6	Emergency Exit sign near Parkside café needs to be lit, and permanent emergency exit signs need to be posted. Currently a paper sign has been posted on the door with masking tape. The sign is a bit tattered; a more formal permanent sign is recommended.
31. _____	6	Electrical panels need to be kept cleared. Chairs are being stored within 36" of the panels. The chairs need to be moved out of the area and stored in a different location. Recommend yellow lines be painted or taped indicating the 36" clearance requirement.

Keep one copy of these findings and use a copy as a working correction aid.

Necessary correction notes that are required are:

1. Who corrected the hazard.
2. The date of the correction.